

ANNEXURE -1

Tour operator remittance to overseas Supplier / DMC / Hotel

To,

Date: _____

The Branch Manager
R. R. Sen & Bros (P) Ltd
_____ Branch

Dear Sir,

I request you to remit foreign exchange to Overseas supplier / DMC / Hotel (S0306) towards hotel accommodation / making other tour arrangements for travel from India to _____ (destination, country) as per the details given below

1. Remitter Details

PAN No _____

2. Foreign exchange amount to be remitted

Overseas Invoice No.: _____ Date: _____

Invoice Amount: _____

3. Source of Funds: Amount of INR received from resident traveler(s) **as per list Annexed** for their respective tour related expenses within LRS limit as per extant RBI and Income Tax guidelines.

4. Swift / Telegraphic transfer details

Beneficiary Name _____

Beneficiary country & Address _____

Bank Account Number _____

Beneficiary Bank Name and Address _____

Swift Code _____

IBAN International (**For remittance in EUR, BHD, SAR and AED**): _____

Sort Code (**for remittance in GBP**) _____

Transit Number (**for remittance in CAD**) _____

BSB Code (for remittance in AUD) _____

Routing Number (for remittance to USD) _____

Information to be sent with wire transfer, if any _____

Correspondent Bank Charges: Beneficiary / Ours (Strike out whichever is not applicable)

Seal & Signature of the applicant

Declaration cum undertaking

The undersigned on being duly authorized gives the following declaration and undertaking on behalf of the applicant firm/company:

- i. That no remittance has been made till date / or shall be made against the above said invoice through any other Authorized Person.
- ii. That the remittance is being affected out of the funds received from individual traveler(s) and is within the overall limit prescribed under the RBI's Liberalized Remittance Scheme (LRS). That requisite individual declaration has been received and retained in our office and we undertake to share the same with you in case of any regulatory compliance.
- iii. That the Applicant shall not hold R R Sen & Bros (P) Ltd responsible for delay / rejection of remittance by the remitting / corresponding banks.
- iv. **[Under Section 10(5), Chapter III of The Foreign Exchange Management Act, 1999]** : That the amount being remitted shall be used for the *bona fide* purpose as mentioned above and shall not be used for prohibited purposes and is not designed for the purpose of any contravention or evasion of the provisions of the FEMA, 1999 or of any Rule, Regulation, Notification, Direction or Order made there under. If I/We refuse to comply with any such requirement or make only unsatisfactory compliance therewith, the RRSB forex shall refuse in writing to undertake the transaction and shall if it has reason to believe that any contravention/evasion is contemplated by me/us report the matter to Reserve Bank of India.
- v. That in the event the transaction being cancelled or revoked by us after submitting the request, we authorize R R Sen & Bros (P) Ltd to recover any exchange losses incurred by it in this connection from the refund amount.
- vi. That in the event of remittance transaction being rejected by the beneficiary Bank on account of incorrect information submitted by us or for any reason whatsoever, we undertake to bear the charges levied by the beneficiary bank or exchange losses incurred in this by R R Sen & Bros (P) Ltd, in this regards.

Seal & Signature of the applicant

Name:

Designation:

Declaration from tour operator (TCS) :-

This refers to our above mentioned application for overseas remittance. We hereby declare and undertake that we have collected required TCS introduced under finance act 2020 and will deposit the same to govt. We hereby undertake to indemnify and hold harmless R R Sen & Bros Pvt Ltd if this turns out to be untrue. We are solely responsible to collect TCS at applicable percentage and deposit the same to the authorities.

Seal & Signature of the applicant

Certificate by the Authorised Dealer

This is to certify that the remittance is not being made by to ineligible entities and that the remittance is in conformity with the instructions issued by the Reserve Bank from time to time under the Scheme.

Name and designation of the authorised official:

Signature:

Date;

Place:

SCHEDULE

Nature/Purpose of Foreign Exchange transaction: _____

Amount of Foreign Exchange: _____

Beneficiary: _____

For Office Use: Details of documentary evidence verified

- 1.
- 2.
- 3.
- 4.